

# TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Autonomous Institution of the Department of Atomic Energy, Government of India (A Deemed University)

Homi Bhabha Road, Navy Nagar, Colaba, Mumbai-400005

Tel. No. 22782890,22782589,22782898

Email:[akshata@tifr.res.in](mailto:akshata@tifr.res.in),[deepak.baghele@tifr.res.in](mailto:deepak.baghele@tifr.res.in),[bhavana.g@tifr.res.in](mailto:bhavana.g@tifr.res.in)

Website [www.tifr.res.in](http://www.tifr.res.in)

**REF:** TIFR/PD/CM18-180/181525

October 30, 2018

## Notice Inviting Tender (One Part Tender) for the following Supply:

ITEM	Qty.	Unit
<p style="text-align: center;"><b><u>ONE PART TENDER</u></b></p> <p><b>Supply of Clean Fresh Cow Milk in 06 Ltrs. to 10 Ltrs. bags</b> to the TIFR Canteen, Mumbai for the period from <b><u>01.01.2019 to 31.12.2019</u></b> as per our attached Terms and Conditions <b>(3600 Ltrs. monthly requirement)</b> Only Govt. Approved Co-Operative Brand is acceptable. <b>20% Variations may be possible in quantity.</b> <b>Taste :</b> Fresh clean and naturally sweet without any Fore/after taste. <b>Smell :</b> Fresh milk flavor without any abnormal Taints. <b>Percent Fat (Min) 3:70</b> <b>Percent S N F 8:50</b> <b>Percent Protein 3:10</b> <b>Percent Acidity 0:130 (% lactic acid)</b> <b>Phosphatase Test Negative</b></p> <hr/> <p><b>Note :</b> - <b>Approx. Cost of Tender : Rs. 20 Lacs</b> - <b>Cost of EMD : The earnest money (EMD) @2% (Rs. 40,000/-)</b> of the total estimated cost has to be deposited in the form of bank draft, Fixed Deposit Receipt, Bankers cheque or through online transfer through bank (Bank details to be provided on demand) in favor of <b><u>Registrar, Tata Institute of Fundamental Research, Mumbai</u></b> along with the quotation. Tender should reach is on or before <b><u>28/11/2018</u></b> at <b>17.30 hrs.</b> <b>Tender will be opened on the 29.11.2018 at 15.00 hrs.</b></p>	<b>43,200</b>	<b>LTR</b>

Quotation should be submitted in sealed envelope duly superscribing our enquiry reference and due date in bold letters, addressed to the Admn. Officer (Purchase), TIFR, Dr. Homi Bhabha Road, Colaba, Mumbai 400 005.

Quotation sent by hand delivery/Courier are to be deposited in the Tender Box kept at the Main Gate after obtaining stamp, date and signature of the Security Officer.

Due date for submitting your offer is **28 /11/2018.**

(ADMN.OFFICER)  
PURCHASE

# **TATA INSTITUTE OF FUNDAMENTAL RESEARCH**

## **TERMS & CONDITIONS**

- 1) The Contract will come into force from 1<sup>st</sup> January 2019 for a period of one year until 31<sup>st</sup> December 2019.
  - A) The period from 1<sup>st</sup> January 2019 to 31<sup>st</sup> March 2019 will be treated as a trial period during which your service are liable to be terminated without any notice , if they are not found satisfactory.
  - B) During the rest of period of contract we reserve the right to terminate the contract by giving 48 hours notice, if your services are not found satisfactory.
  - C) In the normal course the contract will be terminated with one month's notice on either side.
- 2) Milk supplied to the canteen should be fresh clean, naturally sweet without any fore/after taste. Fresh milk flavor without any abnormal taints and free from any defects. The institute reserves the right not to accept any supply which is found to be below standard.
- 3) The contractor should arrange to deliver materials required by institute canteen not later than 7.00 A M, If the supply is not received by 7.00 A M, the Admn Officer (Canteen) will be free to make purchases thereof from the open market and any other expenditure involved in such purchases will be charged to the contractors account.
- 4) If on any day, the supply received is late, or found to be unacceptable quality, or if the ordered quantity of any item is not supplied, the institute shall have the right to buy the same from the open market and the difference in price as well as conveyance charges for purchase of the material from the market will be debited to your account.
- 5) The contractor should contact on previous day, the Admn Officer (Canteen) or any Canteen Supervisors at the Institute and obtain the quantity of milk required to be supplied it the Canteen on the following day.
- 6) In the event of failure to supply to the Institute the whole or any part of the supplies on a particular day, contractor should intimate the Admn. Officer (Canteen) OR Canteen Supervisors(Tel.2278 2631)by 8.00A.M.on that day on which the said supplies are required and you will be liable to pay the additional costs incurred by Institute, for procuring the same from the market.
- 7) The contractor will have to supply the milk of this tender to the institute at the tender rates and according to tender specifications, in whatever quantity required by them.

- 8) Payment of the bill will be made by the Institute within 15 days subject to the condition that such bill is presented immediately after the fortnight, in which the supplies made is over.
- 9) During the period 1<sup>st</sup> January 2019 to 31<sup>st</sup> December 2019, if contractor are unable to supply materials in accordance with the specification mentioned in the enclosed schedule, or fail to comply with any of the conditions mentioned above, the security deposit will be forfeited and the contract terminated without any notice.
- 10) The earnest money (EMD) @ **2% (Rs. 40,000/-)** of the total estimated cost has to be deposited in the form of bank draft, Fixed Deposit Receipt, Bankers cheque or through online transfer through bank (Bank details to be provided on demand) in favor of **Registrar, Tata Institute of Fundamental Research, Mumbai** along with the quotation.

Also, in lieu of above, the bidder can submit the EMD in the form of "Bid Securing Declaration" as per the attached format. The declaration also should be submitted on the company letter head duly signed by officer authorized to submit the bid.

The earnest money will be refunded to the unsuccessful bidders on finalization of the contract.

Tenders who are not accompanied with Earnest Money Deposit are liable to be rejected.

**11)** Successful bidders will have to deposit Performance Bank Guarantee for the due fulfillment of this contract @ 10% of the contract value in the form of Bank Guarantee valid for a period of 60 days beyond the date of contractual obligations. PBG amount will be forfeited if the Firm/Suppliers fail to perform any of the terms & conditions of our Tender enquiry/document.

**12)** In the event of there being a dispute in interpreting any of the terms and conditions, the decision of the management of the institute shall be final and binding unless it is discussed and settled by both the parties. The Registrar, TIFR will be the ultimate authority in resolving such dispute.

**13)** Any of the vendors who had supplied to the TIFR canteen in the past six years, please submit your Performance /Quality certificate if any along with your quotation issued by Admn. Officer, Canteen TIFR.

ADMN. OFFICER (PURCHASE)

# TATA INSTITUTE OF FUNDAMENTAL RESEARCH

Homi Bhabha Road, Colaba, Mumbai  
400005.

## **INSTRUCTIONS TO BIDDER**

1. The quotation shall be submitted in sealed envelopes duly superscribed with the tender enquiry number, and the due date in bold letters, addressed to the Admn. Officer (Purchase), Tata Institute of Fundamental Research, Homi Bhabha Road, Colaba, Mumbai – 400005. The envelopes should be clearly marked on top as the Tender Enquiry No., Due Date in bold letters. The sealed envelope has to be delivered by hand/courier at the Security Gate Officer of TIFR on or before 17.30 hrs. on the due date specified. Tenders submitted after 17.30 hrs. on due date will not be considered.
2. In case the quotation is not sealed in the envelopes the tender will be rejected.
3. Quotation must be valid for a period of 90 days from the due date.
4. Tenders containing correction, overwriting will not be considered. Late or delayed/Unsolicited quotations/offers shall not be considered at all. These will be returned to the firms as it is. Post tender revisions/corrections shall also not be considered.
5. Tenderer should sign on all the pages of the technical bid and the price bid.
6. Tenders who do not comply with any of the conditions are liable to be rejected.
7. In case of any interpretational issues in this tender, the interpretational decision of the TIFR shall be final binding on the bidder.
8. TIFR reserves the right to place the order for part/reduced quantity than what is specified in the tender.
9. TIFR reserve the right the cancel the tender even after the receipt of tender, and in such case the EMD would be refunded without any interest to the bidding parties.
10. The Institute shall be under no obligation to accept the lowest or any other tender received in response to this tender notice and shall be entitled to reject any tender without assigning any reason whatsoever.
11. TIFR reserves the right to place the order for part/reduced quantity than what is specified in the tender.

ADMINISTRATIVE OFFICER  
(PURCHASE SECTION)  
TIFR, MUMBAI

**Bid Securing Declaration**  
**(to be submitted on company's letter head)**

I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.

Name and Signature  
of Authorized Signatory  
and Company Seal

TATA INSTITUTE OF FUNDAMENTAL  
RESEARCH

**PRICE - BID**

<b>Sr. No.</b>	<b>Description of Items</b>	<b>Average Consumption</b>	<b>Unit</b>	<b>Rate</b>	<b>GST %</b>	<b>Total Value (including GST)</b>
<b>1.</b>	<b>COW MILK</b>					
	MONTHLY	<b>3,600</b>	Ltrs.			
	YEARLY	<b>43,200</b>	Ltrs			